



POSITION AVAILABLE

East Brunswick Public Library

August 10, 2023

Cleaner

Maintenance Department

Hourly Part-Time (102)

- SCHEDULE:** 12 hours per week: Monday 6pm-10pm; Wednesday 6pm-10pm; Thursday 6pm-10pm.
- GENERAL DESCRIPTION:**
1. Clean the library, including, but not limited to: scrubbing restrooms, vacuuming, dusting and polishing furniture and fixtures, and washing windows and walls.
 2. Accommodate the public using the library and the meeting rooms.
 3. Prepare rooms for meetings.
 4. Perform other duties as assigned.
- REQUIRED SKILLS, KNOWLEDGE, AND ABILITY:** This position requires a person who is thorough in his/her work and can work without supervision. Clear language skills for interactions with the public are required.
- MINIMUM TRAINING AND EXPERIENCE:** This position requires a person who is at least 18 years of age with a high school diploma or GED. Previous cleaning experience is preferred. A valid driver's license and a careful driving record are required.
- SALARY:** \$15.00 per hour
- START DATE:** Immediate
- SUPERVISOR:** Dwayne Waiters, Maintenance Supervisor
- APPLICATION:** Applications will be accepted until the position is filled. Applications are available in the Administration office, and on the library website: <https://ilove.ebpl.org/sites/default/files/employment-application.pdf> . Send applications to Human Resources HR@ebpl.org
- RECRUITMENT:**
1. Internal Posting
 2. ebpl.org
 3. Township Personnel
 4. EBTV
 5. LMxAC
 6. LibraryLinkNJ
 7. Indeed.com
 8. The Sentinel